

# Core Team Minutes

February 20, 2018

Holy Trinity Vision: to love God, uplift people, inspire hope and grow disciples of Jesus Christ, here and everywhere we go.

Present: Mike Huss, Sharon Saunders, Sheila Posthumus, Carol Ottoson, Rene Meyer, Lynnette Dobberpuhl, Pastor Chad Gilbertson, Jeff Erlandson (Finance)

Opening Prayer

Discussion

## Finance/Budget Update:

Inspire: Some money was approved for the purchase of a snare drum and sticks (\$200) for the drum set and to pay a guest vocalist (\$150) for the Inspire service. These purchases are on hold due to shifting plans, but the bigger question is “how much money is available for use for similar Inspire expenses?” The Core Team suggested designating an amount of \$ for use for the Inspire Service as a line item, taken out of the New and Emerging Ministries line item. Paul Winchester will be asked to suggest a budget amount.

Live Streaming: To live stream the service to other areas of the building and to the web, we need a camera that can wirelessly send video (GoPro,) some software, and a smart TV. Jeff is going to check the budget for Technology (if none, then default to New and Emerging Ministries). Consensus was to pursue this for three reasons: to provide more family friendly environment downstairs that still offers access to the service; to provide an overflow for the sanctuary on the big worship days, and to potentially provide a sermon podcast through the website or YouTube for people to get to know us for the first time and to provide worship for our people who are traveling.

Audit: Jeff is looking for help from someone who is familiar with the church financial processes to help with the regular audit that checks tracking, records, the processes for offering collection and counting, etc. Shane Kucera, Jim Helgerson and Larry Butler were suggested as people who have been involved in the past. The Core Team asked that a schedule be made for periodic full audits, interspersing those with spot checks of high priority areas.

Care Ministry: Holy Trinity was once the size that the Pastor was responsible for and capable of covering almost all areas of leadership. As the church grew, an additional pastoral staff person was hired for care ministry, small groups and occasional preaching. That position ended some time ago, but the need still exists to care for people who are homebound, or in nursing homes, or need visitation for

other reasons, and concerned members of the congregation and Pastor Chad agree that help to provide that care is needed. Some churches hire an additional staff person, and others use teams of lay people who are trained for this purpose. Chad shared materials on Stephens Ministry and Befrienders which are programs that train laypeople, who are then able to train and supervise other people in the ministry. The pastor remains primarily responsible for congregational care in times like death or other crisis, but the lay team provides for more regular and ongoing needs. Certified Lay Ministry or parish nurse are other models. The Core Team supported forming a smaller team to more clearly delineate the expectations for costs/role before asking SPRT to build a part-time paid position of Congregational Care Leader within the next few months. When someone is identified for that role, he/she could select a route and develop a process for providing care and equipping other people to provide congregational care. Mike suggested there could ultimately be a possibility of job-sharing this role with another Methodist church nearby. Training on safety and vulnerability is also a consideration. Sharon and Mike agreed to help review the materials and be on the smaller work team.

Inspire Update: Informal feedback indicated that people responded well to the different look and feel of the Inspire service Jan 28<sup>th</sup>. The Survey Monkey had seven respondents. Items rated the highest included the ability to engage in the service, band led music, lowest rated were the readings and the visuals. Comments indicated a desire for a printed order of worship which will be provided at the next Inspire service. It was noted that if the Saturday morning rehearsal time doesn't work for people interested in helping, that there are ways to be involved in worship leadership (readings and drama) that don't require people to be at the church at 9:30 a.m. on Saturdays (when the music people practice). Another survey will go out following this month's Inspire service to gauge response and continue the fine-tuning process.

Accessibility Projects Update: The work on the bathrooms in the parsonage will begin this week. The work on the stairwell (in preparation for the lift) will begin the first week of March, and work on the lift itself will begin in April.

Church Safety Plan: Harry Algyer provided an Emergency and Safety Procedures guide he helped develop with St. Paul schools to help us start our own procedures. Chad will stay in conversation with Harry and convene a meeting with the others who have expressed interest in developing this document.

SPRT Update: Sharon met with Mary Haugen, chair of SPRT, who will meet with Core Team in March. SPRT recently did Pastor Chad's evaluation, and have been working on how people who work at HT are classified (either as employees or contractors,) and resolving some budget items. Carol discovered at the CLM national meeting last week that SPRT is also responsible for overseeing Certified Lay Ministers.

Other Liaison Updates:

CYF: youth groups and classes continue, there is an increased interest in summer camp. Looking for people willing to be involved with leading Sunday school (all ages), being on an advisory council for children or for youth, and to be involved in leadership opportunities like the OC18 conference in Atlanta in April.

Marketing: Larry would like a designated parking space for expectant mothers along with handicapped places. Would like to put clips of video from the Inspire service onto YouTube.

Chad: There is an exciting United Methodist leadership training opportunity in Sioux Falls on October 5-6 at Embrace Church. Early bird registration begins April 15<sup>th</sup>.

Bread Oven Ministry: Met on Jan 29<sup>th</sup>, and Dan suggested we have a mission statement. Chad and Rene met on this. Still in process. Working on other internal marketing items. We received the check for the start up costs from the Annual Conference grant.

Next Meeting(s):

Liaison Reports due no later than Wednesday March 7.

Next meeting will be in March, watch for a Doodle to schedule.