

Core Team Minutes

May 8, 2018

Holy Trinity Vision: to love God, uplift people, inspire hope and grow disciples of Jesus Christ, here and everywhere we go.

Present: Rene Meyer, Mike Huss, Sharon Saunders, Troy Banitt, Sheila Posthumus, Carol Ottoson, Lynnette Dobberpuhl, Rev. Chad Gilbertson, Larry Nace (Marketing), Julie Johnson (congregation), Otti Castriotta (Trustees, SPRT)

Opening Prayer

Discussion

Finance/Budget update: The Team reviewed first quarter financial documents. It was noted that the report did not show the budget for Marketing for 2018, which is \$1,031 of which \$448 has been spent so far. Larry Nace was advised of this. The unusually large amount in Miscellaneous income was explained as the insurance payout for hail damage on the roofs of the church and parsonage (see below.)

Jeff is working toward building a team to help with the audit.

One of our offering counters is stepping down after many years of service. Linda Holladay will check with volunteer coordinators for suggestions, and Pastor Chad will reach out to potential replacements. Counters work in teams of two, with two teams that work every other week for an hour or two.

New roofs are in process, mainly paid by insurance due to hail damage. Old insulation problems that appear to be responsible for some of the leaking issues is not covered by insurance and will need to be done at the same time. Trustees are receiving bids for this part of the process. (Information only.)

Fellowship Hall Chairs: At the charge conference last December it was suggested that we need new chairs for the Fellowship hall. This task went to Trustees who are recommending a blue fabric padded chair which costs \$22 per chair including delivery. They are asking for 65 or 75 chairs which would be sufficient for most of our internal events. The worst of our folding chairs will be offered to anyone who wants them, or discarded and the remaining ones will be stored for funerals and other overflow. Total amount for 75 chairs is \$1,649.25. This was approved. Pastor Chad will find an undesignated memorial fund to use to pay for the chairs.

Care Ministry: Sharon Saunders has been looking at training workshops for Congregational Care Ministry, and has found that Befriender Ministry has leadership trainings (\$800) in our region and that St. Michael's uses that system. Mike Huss said that SPRT noted that this ministry is not a currently

budgeted item and want information such as, “what is the need for visitation, (how often and what issues)” and “can the need be demonstrated before creating a position?” Chad has spoken to other church leaders of churches our size, all of which are using a volunteer based care ministry. One uses a team chaired by a layperson who is only responsible for coordinating. Chad feels it is reasonable to use a volunteer based ministry, with a team of volunteers who could help assess the need, and the challenges. This team could be trained by Chad and supplement the visitation that Chad will still continue to do. Chad is receiving volunteers already, and there are several people who have helped through Holy Helpers in the past who may be able to take on some helping roles. Chad asked for permission to contact the people who may be interested in coordinating the team to meet Wednesday, May 23, to begin to put a program together. The Core Team supported that plan.

Additional Note, this is a new endeavor, but due to the difficulty in recruiting volunteers to find people to do things that we already have, there is a concern about creating many new programs that rely on volunteers. The hope is that people will be inspired to step forward for this (as is already happening) and in other ministries which still need help. (Pastor Chad is calling a meeting.)

Building Use Request from Outside Groups: Three different large groups have approached HT to consider renting them space for home school (one half or one day per week during day, several classrooms plus nursery areas, August-May on an ongoing basis) and community ed preschool (5 days a week, full days up to 20 kids for two years). Initial conversation was about the potential overlap with school district and Weight Watchers on Thursday nights, and how funerals and Lenten soup supper set up are also times when adjustments would have to be made, but the big question was: How does this use of our facilities fit in with our purpose, and are we equipped to manage this kind of traffic and usage? Due to the continuing renovation issues, the size of the inquiring groups, that we are still getting a handle on all the groups we currently have and the fact that this is a very different endeavor for us at a time when we are dealing with a great deal of change already, the Core Team decided now is not the time to open doors to home school groups that need space as soon as August. That decision may change over time, but since the home school groups need to lock down space ASAP the answer has to be no for now. (Lynnette will draft a response to the home school groups, Pastor Chad will reach out to the school district contact for an update.)

Currently all agreements with groups that meet at Holy Trinity (House of Grace, Weight Watchers, quilters, support groups) are all informal. There is a need for a more formal agreement with groups that covers who is responsible for what, that liability insurance is in place, etc. One time use is also a issue (e.g. piano teachers wanting space for recitals). A concern was raised last year about the use of the sound system and the moving of the piano (with microphone). Holy Trinity needs a way to work with these requests to be hospitable, but also address concerns with protecting our equipment and facilities. We have some things in place (policy for sound system, damage deposit) but items like who opens and closes the building and does someone stay on site need to be clarified, and responsible people identified. We currently have a Wedding Coordinator who manages these things for weddings,

Chad is recommending that we employ someone as Building Host to represent our interests for other single use events, paying a stipend per event as we do with our Wedding Coordinator. Chad is asking for a few Trustees to help create a plan for responsibilities. (Pastor Chad is calling a meeting.)

Accessibility progress: Contractors are working on finishing the electrical work for the lift. One item that is holding up finishing the lift is the lights that are needed at each level which operate even in case of a power failure. The lights that have been ordered are specialty items that may take up to four weeks to arrive. Handrails, re-carpeting, automatic door openers are still in progress. Completion possible by the end of May. (Information only.)

Children, Youth & Family update: Lynnette and two leaders in children and youth ministries, Tina Chant and Paula Green, attended the Orange Conference April 25-27 in Atlanta, GA, where they attended 7 Main sessions and 12 Breakout Sessions on children, youth, family, and church-wide ministry leadership. The theme of the conference was “One Voice: We Can Do More Together”. There were many useful ideas and tools provided that will give us much to work on as we grow and improve our programming. A big area of improvement would be in how we recruit, orient and prepare our leaders. Orange is the company that we use for our Sunday school curriculum, but it provides a lot more material than we have been using. 8,000 other leaders attended the conference. (Information to this group only. Action items for Lynnette in CYF.)

Volunteer Coordinator: Approved \$300 for 2018 budget out of New & Emerging Ministries (overlooked last fall.) (Information only)

Mission: August 22 is set for a “fill the bus for FMSC” event, with pizza from the bread oven if it is operational afterward (order pizza if needed for a backup plan) (Paula Green-Missions will coordinate with Larry Nace-Marketing).

Bread Oven Ministry/Marketing: “Shower” for the BOM will involve a tear off sheet in the narthex (May 13-25). (Rene Meyer will do this)

Don Hartley Garden: Now have two gardens, Memorial and Community. Community has 8 plots, that will have no cost but gardeners are asked to donate some of their own produce to the Food Shelf. Planting the Memorial garden is projected on June 2, 9-12 and early evening. Have 65 tomato and 68 pepper plants donated so far. Will use gypsum under the tomatoes. (Otti Castriotta will update the congregations, sign-up sheets are posted.)

Other Notes: Core Team members, get a *calendar of upcoming events* from your ministry teams to be shared with each other, with Marketing and with the congregation.

On Wednesday May 16 and Tuesday May 22 at 6:30 at church, Pastor Chad is inviting people to share their thoughts and perceptions of worship, how to do worship with excellence and how to maximize the sustainability of our worship experiences.

REACH Leadership Conference will be 1 pm Friday Oct 5 to 4pm Saturday the 6th in Sioux Falls, at Embrace Church. Church will cover the costs of registration, lodging, food. Breakout topics include social media, discipleship, etc. Let Chad know if interested, would like to take at least 10.

Next Meeting(s):

Core Team, check in with your Ministry Liaisons and share any new reports no later than Friday, May 25.

Next meeting will be in June, watch for a Doodle to schedule.