

# Core Team Minutes

January 17, 2017

Holy Trinity Vision: to love God, uplift people, inspire hope and grow disciples of Jesus Christ, here and everywhere we go.

Present: Paula Green, Carol Ottoson, Corinna Harris, John Bauchle, Abby Kucera, Sheila Posthumus, Lynnette Dobberpuhl, Rev. Chad Gilbertson

## Introductions

Members of the Core Team for 2017 include Pastor Chad Gilbertson, Abby Kucera, Ashley Elsner, Sheila Posthumus (new member), René Meyer (new member), Carol Ottoson (certified lay minister/speaker), Lynnette Dobberpuhl (lay staff). Outgoing members from 2016 include Paula Green, Corinna Harris, John Bauchle, and Lori Boynton.

## Discussion

### What were the successes in 2016?

Playground, rehab of the back yard and front steps, external refresh of landscaping: all three were an extension of the earlier effort to make the interior of HT be more inviting and better serve our members, neighborhood and community. The playground effort took the inspiration of someone who wanted new equipment, came to Core Team, worked with Finance, informed the congregation, recruited volunteers through the Volunteer Coordinators, and worked with Trustees. Another success was the work of the Volunteer Coordinators who collected info about all the opportunities and surveyed the members to find what talents people are willing to share, and to communicate with leaders and the congregation to keep information in front of people. Another new endeavor was when Missions combined FMSC with 3<sup>rd</sup> Wednesday in August. This was fun, effective, and great for community building with 55 people and a cookout after. Night to Unite was a new event from Marketing, was well run and attended and helped begin to build relationships in neighborhood. The use of signs to promote Night to Unite and Sunday school registration was effective for increasing visibility and participation. The Don Hartley Memorial Garden volunteers grew more poundage of food than before, and revised how they work without having to go to higher leadership. This was very successful. shift has been using Leaders vs Volunteers.

### What are the initiatives "in process" as we begin 2017?

**Improving transparency and communication** from Core Team to congregation: (using powerpoint before services and ultimately a screen in the coffee area). Explain who is doing what (what is a task team, how does that work; who is on the Core Team and what are their roles, why some ministries still have teams and some have leaders with ad hoc volunteers, etc.) There was initially (and may continue to be) a concern that with a smaller admin group that a few people would end up running the church and we need to convey that people are transitioning on and off, and new people are needed every year. Powerpoints will hopefully begin by the first week of February.

**Multiply:** An initiative directly related to worship, the outcome of which will be a new worship experience to be rolled out this fall. The Core Team's role with this initiative is to help make sure that the wheels keep turning.

**Building Accessibility Study Team:** no action has been taken on this Team that was proposed at the Congregational meeting in November. Need to make sure that this moves forward. We have one person signed up but need more people on this team to gather information about the accessibility of the building and the grounds.

**Communication from congregation:** working on a suggestion box so people can put out ideas or questions. Asking people to name themselves is helpful for getting more information and responding, but of course would be optional. Need to track the suggestions to watch if there are trends. Suggestion cards could go in the pew holders so they can be turned in with offering or dropped in the box. The box would be ready by next meeting.

**Getting people to take leadership positions:** SPRT has an opening, Finance needs a leader, and the Core Team still needs a person (or two). We will start by identifying the ministry leaders, the Core Team leaders with whom they work and any vacancies that remain with an invitation for interested people to ask about the positions available.

**Finance reporting:** Will be working toward having either the treasurer or the Finance Leader attend Core Team meetings quarterly and getting reports every month to review.

Core Team Roles:

As Core Team members, when we are sitting in the pews or having coffee and hear someone express wishes or questions, we are responsible to get this information to the Core Team to see how it matches our vision, if it is manageable with the resources available, including financial outlook, leadership, and time.

Each Core Team member is a liaison to a ministry leader (or team) and brings them ideas from Core Team, or take ideas or questions from ministries to Core Team so that fewer

meetings overall are needed. Once a month minimally Core Team members are responsible to touch base with the ministries to whom they are responsible, and update the other members of the Core Team the first week of each month via email. Once a month the Core Team will meet in person to work on business face to face. Additional meetings may be held between members or the whole team as the need arises.

#### Assignment of Liaisons:

SPRT (human relations team), chair is Mary Haugen, liaison is Sheila Posthumus

Trustees (buildings and grounds), chair is Randy Taatjes: liaison TBD

Children/Youth/Family (Sunday school, 3<sup>rd</sup> Wednesday): Tina Chant is Children's Ministry Leader, Youth and Family Ministries still need leaders, liaison is Lynnette Dobberpuhl

Finance (Stewardship, budgets, reporting): liaison Ashley Elsner (subject to Ashley confirming this.)

Church Operations (most of the weekly or seasonal work that keeps church going, ex. worship, ushers, communion, nursery, liturgists with ministry leaders for each): Carol Ottoson is liaison

Missions (FMSC, Wesley, monthly mission giving): Ministry leader is Mike Huss  
Marketing (publicity, welcoming): Ministry leader is Jane Crosson, Abby Kucera is liaison to both ministry groups

Chair of Core Team: TBD

#### Next Meeting(s):

Liaison Reports due no later than Friday, February 10

Monday, February 27 at 6:30 p.m.

Pastor Chad's closing: I offer a sincere thank you to those leaving Core Team for serving in the ways you have in the past year or two. So many of the things we have accomplished couldn't have been done without your service. Most of you are merely shifting to other ministry areas some are taking a break from leadership, but please don't withdraw from the life of the church; your insights and talents are so valuable. Welcome to our new people, we are looking forward to a year of great things!

Closing Prayer